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SUBMITTAL GUIDE FOR **MANUFACTURED FIREPLACES, PELLET STOVES & GAS** **FIREPLACES**

1. A Mechanical Permit application must be completed and submitted.
2. The manufacture's model number must be submitted
3. Provide all manufacture's specifications and installation instructions
4. Provide a room diagram showing where the fireplace / stove will be located in the room
5. Provide exhaust pipe type and manufacture's information. The exhaust pipe information shall include "clearance to combustibile materials".
6. For gas fireplaces, provide what type of gas piping will be used to connect from the main gas pipe to the fireplace.
7. Confirm if it is LP or Natural Gas
8. Provide chimney piping support spacing and how the support straps will be anchored to the house and roof.
9. If any unit requires electric and is NOT plugging into an existing receptacle, an electrical permit application must be completed and submitted. Indicate "new wiring" on the permit application.
10. A Carbon Monoxide detector must be installed outside of all sleeping rooms.